Instructions for Authors – Study Discuss

Geburtshilfe und Frauenheilkunde ("GebFra") addresses the whole field of obstetrics and gynecology and is concerned with research as much as with clinical practice. In "GebFra Magazine" summaries of international studies, discussions on current topics, interesting case reports, articles on medical history and short profiles of registered clinical studies are published.

In the "Study Discuss" section national, ongoing or upcoming clinical trials are briefly presented in a 1 to 2-page profile. Only manuscripts on registered clinical trials with an ethics vote are accepted. The study background, design and objectives as well as the surrounding research network of sponsors, clinics and centers are presented. The study presentations appear in "GebFra Magazine", outside the scientific sections ("GebFra Science").

Ethical aspects

For all studies with or on persons, the author must have a positive vote from the responsible regional or institutional ethics committee and/or a state authority, if applicable. If no vote is available, for example in the case of retrospective studies, this must be justified in a statement to the publisher. In such cases, the corresponding author must confirm that the manuscript has been prepared in accordance with Good Clinical Practice and the Declaration of Helsinki. Both must be stated in the methods section.

The indication of the Clinical Trial Registration Number or EudraCT is mandatory. Please provide this information in the manuscript in the Brief Information section.

Submission process

Please send your manuscript to **GebFraOffice@thieme.de**.

Please note: We only accept articles that have not yet been published or submitted elsewhere. In the course of the submission and production process the authors will be asked to declare possible "conflicts of interest" (COI). It is important that all mentioned co-authors agree to the publication. All articles are published both in print and online.

Preparing the manuscript

- Language: GebFra accepts manuscripts written in English or German. Spelling should be US English or British English, but not a mixture. Also, articles with poor or insufficient language (German or English) will not be admitted to editorial review.
- Your contribution should not exceed 9,000 characters including spaces (2 printed pages).
- An article may contain a maximum of 2 figures and 2 tables.
 If abbreviations are used in the text, they should be defined

in the text at first use.

- Mentioning officially registered preparations: If possible, only the generic names of the medicinal products should be used. Officially registered preparations, procedures, substances, devices, etc. should be labeled with the trademark at most once in the article (e.g. ATLS®) Ideally, the trademark should be used at the first point of use, e.g. in the introduction or in the body text (but not in the headline). After that, the trademark is no longer used (e.g. only ATLS). The ®, TM or SM mark must be applied equally to all products mentioned in the article. An unequal treatment, in which only some of the registered products are labeled as such, must be avoided at all costs for reasons of trademark protection. At Thieme, company and product names are typographically conventional and, like proper names, begin with a capital letter: Edeka instead of EDEKA, Eon instead of E.ON, etc. Complete capitalization is possible for abbreviations (e.g. BMW, VW, IBM); misunderstandings can be prevented in individual cases with quotation marks (e.g.: She saw in "Themirror" that ...). With this approach, Thieme follows the relevant international standards for scientific publications, such as those formulated by the "AMA Manual of Style: A Guide for Authors and Editors. 11th Edition".

Outline

Manuscripts in the "Study Discuss" section should be structured as follows:

Metadata:

Please provide the full names and affiliations for all participating authors and a full correspondence address for the corresponding author as follows:

Prof. Dr. med. Erika Musterfrau Universitätsklinikum Musterdorf Klinik für Mustermedizin Musterstraße 123 1234 Musterdorf Maria.Musterfrau@uniklinik-musterdorf.de

- -Short title
- Brief information:

This paragraph lists the long title, NCT or EudraCT number, sponsor and head of the clinical trial in Germany. The study design and recruitment period are also stated.

-Background:

The background of the study should be described in a way that it is comprehensible to readers who are not specialists in the respective field of research. It should provide the necessary background information on why this study is necessary and what it contributes to the respective field of research.

- Inclusion and exclusion criteria
- Study aims
- -Participating centers

Thieme

Conflict of Interest

A conflict of interest exists when your interpretation of data or presentation of information may be influenced by your personal or financial relationship with other people or organizations. Authors must disclose any financial conflicts of interest. All conflicts of interest that are declared will be listed at the end of published articles. Where an author states no conflict of interest, the listing will read "The author(s) declare that they have no competing interests".

References

References are listed at the end of the text in the order in which they appear in the text using Arabic numerals [in square brackets]. All references listed must be cited in the text. If cited in tables or figure legends, continue numbering according to the first identification of the table or figure in the text.

If automatic numbering systems are used, the reference numbers must be finalized, and the bibliography must be fully formatted before submission.

The publisher provides various style sheets for different literature management programs – under: https://www.thieme.com/en-us/who-we-serve/authors/journals/prepare-your-manuscript

Abbreviate journal names according to Index Medicus

Authors are responsible for the accuracy of the references. Examples of the *Geburtshilfe und Frauenheilkunde* referende style:

Journal article: Juhasz-Böss I, Laschke MW, Müller F et al. Endometriosis: survey of current diagnostic and therapeutic options and latest research work. Geburtsh Frauenheilk 2014; 74: 733–742

Journal article – in press: von Wolff M, Rohner S, Santi A et al. Modified natural cycle In-vitro fertilization – an alternative IVF treatment with lower costs per achieved pregnancy but longer treatment time. J Reprod Med 2013; in press Journal article – e-pub ahead of print: Stupin J, Arabin B. Overweight and obesity before, during and after pregnancy. Part 1: Pathophysiology, molecular biology and epigenetic consequences. Geburtsh Frauenheilk 2014; DOI: 10.1055/s-0034-1368486

Book: Gätje R, Eberle C, Scholz C, Lübke M, Hrsg. Kurzlehrbuch Gynäkologie und Geburtshilfe. Stuttgart: Thieme; 2011: 110 - 119

Chapter in a book: Zaino R, Carinelli SG, Ellenson LH et al. Tumours of the uterine Corpus: epithelial Tumours and Precursors. In: Kurman RJ, Carcanglu ML, Herrington CS, Young RH, eds. WHO Classifica- tion of Tumours of female reproductive Organs. 4th ed. Lyon: WHO Press; 2014: 125 – 126

Electronic material: Beckmann MW, Denschlag D, Gaß P et al. 195. Stellungnahme der DGGG – Durchführung des Medizinproduktegesetzes – Gynäkologische Morcellatoren. 2014. Im Internet: http://www.dggg.de/leitlinienstellungnahmen/aktuellestellungnahmen/?elD=dam_frontend_push&doclD=2607;

Stand: 17.10.2014

Figures and legends

Figures and photographs should be numbered and cited in the order they appear in the text. Number the figures consecutively and insert a reference for each in chronological order at the appropriate place in the text (e.g.: Fig. 1, Fig. 2a). Figures must be provided in sufficient quality. Illustrations should be provided as separate files, not embedded in the text file. Suitable formats for figures are "tif", "gif", "jpg" and "bmp" files (resolution 300 dpi). There is no charge for the use of colour figures.

All figures, tables and graphs should be numbered consecutively and be accompanied by a caption. It must be comprehensible and as complete as possible - in order to make the image findable in databases, for example. The figure legends should be included in the main manuscript text file.

Describe as precisely as possible what can be seen in the photo. If the image shows an examination method, a finding or a diagnosis, always state this explicitly. If the image contains abbreviations, please explain them.

Please note: We cannot accept images that have already been published in books, journals, or electronic products of other publishers. That is because it is almost impossible to obtain the necessary rights of use even when licensing fees are paid. Therefore, please do not pay any licensing fees (e.g. to "RightsLink"/Copyright Clearance Center). Standard license contracts from "Creative Commons" are also insufficient for our purposes. Please contact us if you have any questions regarding the use of images.

The **personal rights** of people who are recognizable on images must be protected. Please provide a **written consent** form for publication signed by every recognizable person. For persons under 18 years of age/persons supervised, please provide the signature of both parents/the legal guardian/supervisor. A suitable declaration of consent form can be obtained in our authors' lounge (https://www.thieme.com/de-de/wichtige-formulare-92e85362d916372b).

We cannot accept or store illustrations in which **personal data of third parties** are included. Please submit images in completely anonymous form, **free of personal data** only!

Such data may not only be directly visible in the image (e.g., a patient name or a date of birth in an X-ray image); they can also be included in the metadata of the image, which is accessible with the appropriate software. They may also be obscured by a cropping feature (such as Powerpoint or Word), but can be made visible underneath. If you have questions about data protection regulations, please contact us before submitting your manuscript.

Tables

Each table should be numbered and cited in sequence using Arabic numerals (i.e. Table 1, 2, 3 etc.) and should always be cited in the text. Tables should not duplicate the content of the text. Tables should also have a title that summarizes the whole table. Detailed legends may then follow, but they should be concise.

Editorial review and revision process

Every manuscript submitted to the "GebFra Magazine" section will be subject to editorial review. Authors will receive a review report including comments of the reviewers, together with

requests of change or improvement of the manuscript. Please highlight the changes you have made in the document, for example by using the "track changes" mode in MS Word.

Galley proofs, corrections, publication process, reprints

After acceptance by the journal's editors, the corresponding author will receive a galley proof in the form of a PDF file. Authors are asked to check the proofs carefully and return the corrections to the publisher as soon as possible.

Together with the proofs, the corresponding author will receive an electronic form of the Conflict of Interest (COI) and the Copyright Transfer Agreement which he is asked to fill in on the part of all coauthors.

Important: We will not be able to publish your manuscripts without these forms!!

After publication, the corresponding author will receive a PDF author reprint for private use.